

Fingerprinting Instructions

The U.S. Department of Homeland Security now requires all foreign pilots of large aircraft who are coming to the United States for initial training to submit their fingerprints as part of their TSA application and criminal background check. If you have been previously fingerprinted through TSA, you should not be required to have them taken again, but that will be determined by TSA when they review your application.

After applying for Category 1 or 2 TSA Clearance and all documents have been accepted, AFSP will issue a message including fingerprint instructions. These instructions must be presented to the fingerprint collector to ensure that the prints attach to the training request. Do not attempt to have your fingerprints taken before receiving your fingerprint instructions from TSA as this may result in an invalid request.

As a service to our customers, HPA staff will bring you to the fingerprinting office at DFW airport, which is just a few minutes away from the school, to get your prints taken electronically. TSA receives electronic prints within a couple of hours. The cost for fingerprinting at the airport is \$45.

If it is more convenient, you may make arrangements with an authorized fingerprint collection site near your base of operations. Please click <http://www.tsc-csc.com/printoffices/> to find authorized fingerprint collection sites. The charge is normally around \$99 to pre-enroll for print collectors on this list. There may be additional charges as determined by the collector.

When you go to the fingerprint collector you must bring your TSA fingerprint instructions and two forms of photo ID, one of which must be your passport. You may begin ground training while awaiting Final Approval from TSA; however, you may not begin any flight training in a simulator until the Final Approval message has been received.

Please discuss your plans or any questions you may have regarding fingerprinting with your HPA admissions representative.